



Meeting of West Berkshire District Council

Thursday 8 December 2016

Summons and Agenda



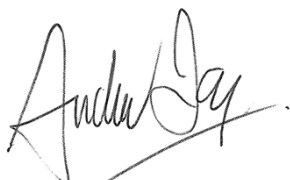
WestBerkshire
C O U N C I L

To: All Members of the Council

You are requested to attend a meeting of
WEST BERKSHIRE DISTRICT COUNCIL
to be held in the
**COUNCIL OFFICES, MARKET STREET,
NEWBURY**

on

**Thursday 8 December 2016
at 7.00pm**



Andy Day
Head of Strategic Support
West Berkshire District Council

Date of despatch of Agenda: Wednesday 30 November 2016

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for inability to attend the meeting (if any).

2. **CHAIRMAN'S REMARKS**

The Chairman to report on functions attended since the last meeting and other matters of interest to Members.

3. **PRESENTATION OF THE WEST BERKSHIRE COMMUNITY CHAMPION AWARDS (C3096)**

The Chairman will present the following Community Champion Awards for 2016:

- Volunteer of the Year
- Community Group of the Year
- Lifetime Achievement Award



WestBerkshire
C O U N C I L

Agenda - Council to be held on Thursday, 8 December 2016 (continued)

4. MINUTES

The Chairman to sign as a correct record the Minutes of the Council meeting held on 15 September 2016 and the Extraordinary Council meeting held on 22 November 2016. **(Pages 7 - 26)**

5. DECLARATIONS OF INTEREST

To remind Members of the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).

6. PETITIONS

Councillors may present any petition which they have received. These will normally be referred to the appropriate body without discussion.

7. PUBLIC QUESTIONS

(Note: There were no questions submitted relating to items not included on the agenda)

8. MEMBERSHIP OF COMMITTEES

The Monitoring Officer to advise of any changes to the membership of Committees since the previous Council meeting.

9. LICENSING COMMITTEE

The Council is asked to note that since the last meeting of the Council, the Licensing Committee has not met.

10. PERSONNEL COMMITTEE

The Council is asked to note that since the last meeting of the Council, the Personnel Committee met on 21 October 2016. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

11. GOVERNANCE AND ETHICS COMMITTEE

The Council is asked to note that since the last meeting of Council, the Governance and Ethics Committee met on 28 November 2016. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

12. DISTRICT PLANNING COMMITTEE

The Council is asked to note that since the last meeting of the Council, the District Planning Committee met on 28 September 2016. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).



Agenda - Council to be held on Thursday, 8 December 2016 (continued)

13. OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION

The Council is asked to note that since the last meeting of the Council, the Overview and Scrutiny Management Commission met on 6 December 2016. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

14. JOINT PUBLIC PROTECTION PARTNERSHIP (C3158)

This report proposes the creation of a Joint Committee to deliver a shared service arrangement between West Berkshire, Wokingham and Bracknell Forest Councils. This new arrangement will be known as the Public Protection Partnership (PPP).

This report follows the decision by all three Councils' Executives to enter into this arrangement. **(Pages 27 - 86)**

15. PROPOSED MAIN MODIFICATIONS TO THE HOUSING SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT (HSA DPD) (C3188)

To consider the Schedule of Proposed Main Modifications to the Housing Site Allocations Development Plan Document (HSA DPD), the updated Sustainability Appraisal Report and updated Habitats Regulations Assessment, and to approve these for publication for a 7 week period of public consultation. This is a regulatory stage of the DPD process and requires Council resolution. **(Pages 87 - 1080)**

16. NEIGHBOURHOOD PLANNING (C3198)

To inform Members of the Neighbourhood Planning process and to set out the proposed approval process for the adoption of a Neighbourhood Plan. **(Pages 1081 - 1118)**

17. COUNCIL TAX SUPPORT SCHEME 2017/18 (C3171)

To advise Council of the scope for changes to the Council Tax Support Scheme for 2017/18. Review of the scheme is a statutory responsibility and, in addition, the Council needs to identify the scope for cost reduction in the light of budget pressures. **(Pages 1119 - 1180)**

18. ACTIVITY TEAM WEST BERKSHIRE FEES AND CHARGES 2017/18 (C3098)

To consider the fees and charges for the 2017/18 Activity Team West Berkshire programme in order to enable the service to competitively advertise and promote activities, and maximise advanced bookings and income. **(Pages 1181 - 1190)**

19. LEISURE CENTRE FEES AND CHARGES 2017 (C3099)

To implement the contractual requirement for an annual price review for 2017 for the leisure contractor to come into effect from 1 January 2017. **(Pages 1191 - 1202)**

Agenda - Council to be held on Thursday, 8 December 2016 (continued)

20. PROPOSED MEMBER DEVELOPMENT PROGRAMME - 2017/18 (C3097)

To agree the proposed Member Development Programme for 2017/18. **(Pages 1203 - 1210)**

21. 2017/18 WEST BERKSHIRE COUNCIL TIMETABLE OF PUBLIC MEETINGS (C3197)

To recommend a timetable of meetings for the 2017/18 Municipal Year. **(Pages 1211 - 1218)**

22. NOTICES OF MOTION

(a) **The following Motion has been submitted in the name of Councillor Lee Dillon:**

Transitional Funding

“That this Council agrees to award transitional funding to the Short Breaks programme for the 2017/18 financial year to the value of £170,000.

This will ensure that voluntary organisations have a longer term period to consider their strategy to combat the reduction of Council funding in the longer term and for this Council to consider other ways to secure the provision of or fund short breaks”.

Comment from the Section 151 Officer:

“The proposed use of £170k for short breaks would be funded from the yet to be allocated £1.37m of Transitional Grant Funding for 2017/18.”

23. MEMBERS' QUESTIONS

(Note: There were no questions submitted relating to items not included on the agenda)

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

